

Re-Enrolling for the 2016-2017 Program Year through 4HOnline For Families with an Existing 4HOnline Account

<ol style="list-style-type: none"> To log into 4HOnline copy and paste this link into your browser: http://ma.4honline.com. Remember, 4HOnline does not work well with Internet Explorer: use another browser if possible. You may also access 4honline directly from the 4-H website homepage by clicking the 4honline button. Enter your family e-mail address and select "I forgot my password". Important – you must use the email address that you registered with the 4-H office. Select "Family" as your role from the drop down menu. Click "Send My Password" box. 	
<ol style="list-style-type: none"> Check your e-mail account for your temporary password. Once you receive your password, select "I have a profile". Enter the temporary password from the e-mail message to the login page. Click "Login". 	
<ol style="list-style-type: none"> Once you log in, you will be prompted to create a new password. Enter a new password. Click "Continue" to go to your Family Member List. 	
<ol style="list-style-type: none"> The Member List will show all of the youth members and adult volunteers in your family who were enrolled in the previous year (2016). Click "Edit" next to the Inactive member you would like to re-enroll. To update your family information, click "Edit Family". 	
<ol style="list-style-type: none"> Scroll to the bottom of the record review page and click "Enroll for 2016-2017" box. 	
<ol style="list-style-type: none"> Update any personal information and Click "Continue" at the bottom of the page. <p>*Text messaging: This is optional and still in development. Check here to receive text messages via 4-H Online and choose your provider from the list.</p>	

- 16. Read the Additional Information (Media Release, Code of Conduct, etc.) carefully as the information may have changed from last year.
- 17. Check the consent box and then type the parent/guardian name in the signature box. This section will be locked for editing after the enrollment has been submitted.
- 18. Click "Continue".

Assumption of Risk and Waiver of Claims

Read text carefully as wording has changed.

I agree

Guardian Signature Kim Pond

Code of Conduct

Review Code of Conduct with child. You can view a copy at <http://mass4h.org> Select "Member Forms" under the Forms & Application tab.

I agree

Guardian Signature Kim Pond

I agree

Member Signature Kim Pond

- 19. This will bring you to the health page. You must complete this form; information has not carried over from the previous year.

Health Form

Health History

Have you ever experienced any of the following?

ADDADHD:

Appendicitis:

Asthma:

Bronchitis:

Convulsions/seizures:

Diabetes:

Fainting Spells:

Heart or cardio-vascular problems/disease:

Migraine headaches:

List other conditions:

Medications:

Over-the-counter medications that can be administered

Please check over the counter medications that can be administered:

Antacid:

Cough Syrup:

- 20. Review and edit your Clubs. Only Clubs in which the member will participate during the 2016 program year should be listed.
- 21. Click "Continue".

Clubs Projects Groups

Select a minimum of 1 club(s)

Add a Club

Select a Club:

Add Club

Primary	Club	Edit
<input type="checkbox"/>	Demo Club	<input type="button" value="Delete"/>

- 22. Review and edit/add 4-H Projects for 2017.
 - 23. Click "Submit Enrollment".
- Note:** Only projects in which the member will participate during the current year should be listed in the Projects tab. Previous year projects will remain on the Member's enrollment history. Remove any projects listed in which the member will no longer participate.
- 24. Your County will receive notification of your enrollment.

Clubs Projects Groups

Select a minimum of 1 project(s) and a maximum of 50 project(s)

Add a Project

Select a Club:

Select a Project:

Years in Project:

Add Project

Club	Project	Years in Project	Edit
Demo Club	Beef	1	<input type="button" value="Edit"/>

25. You will receive email notification when the County has reviewed and accepted your enrollment and received payment. Your child is not enrolled in 4-H until you receive this notification from the county office.

***You will be taken to an invoice screen; this is the invoice for the 4-H enrollment fee. Please print the invoice if possible and include a copy with your check. **Also write the child's (childrens) name(s) in memo section of check.** The check should be sent to your County/Regional 4-H office. **Your child's enrollment can't be accepted until payment is received.**

Massachusetts 4-H Youth Development

Logged in as Jones, Mary (State) My Member List

Enrollment Member Settings

Personal Information Additional Information Health Form Participation **Invoice** Payment Contact

Scholarship Selection

Enter Award Code

Apply To Invoice

Invoice Information

#	Name	Invovement	Description
3	Mary Jones	Youth	Enrollment 2015-2016

Invoice Items

Item	Rate	Quantity	Amount
STATE: MA: FEE: 4-H Enrollment	60.00	1	\$60.00
Total:			\$60.00
Paid:			\$0.00
Balance:			\$60.00

<< Previous Return to Member List Continue >>

TIPS:

- After your initial login, you will see the Family Home Page when you first log in.
- To access your member list, click "Continue to Family".
- To change your password after your initial login, click "Change Password".
- If you forget your password, select "I forgot my password" from the login page. County and State offices do not have access to Family passwords.
- If, you would like to return to your start page, click on "Home".
- To return to your member list, click on "My Member List".

Logged in as Smith Change Password

Announcements & Newsletters

Continue to Family

Logged in as Smith: celeste

Home My Member List

Personal Information Additional Information Health Form Participation



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