



MASSACHUSETTS 4-H BOARD VOLUNTEER CODE OF CONDUCT

Please sign and return with the Massachusetts 4-H Board Volunteer Application Form.

This Code of Conduct delineates two areas of responsibility for 4-H affiliated Board Members:

1. A 4-H BOARD MEMBER IN HIS/HER RELATIONS WITH OTHER VOLUNTEERS, YOUTH, AND THE COMMUNITY SHOULD:

- Realize that his/her function is to fulfill the performance responsibilities as outlined in the Board Member Volunteer Service Description.
- Remember that he/she is affiliated with a University of Massachusetts program or partnership and must abide by, and carry out all program decisions in accordance with stated policies and procedures and memoranda of understanding among the organizations and the Massachusetts 4-H Program, if applicable.
- Represent the 4-H organization’s Board and Massachusetts 4-H in a professional and civil manner in all dealings, respecting diversity of people, ideas, and organizations.
- Not benefit materially from 4-H related program activities.
- Respect other Board members’ perspectives regardless of differences.
- Understand that no employer/employee relationship is being created.
- Be familiar with and abide by the protocols and rules laid out in the particular 4-H Board’s by-laws and/or its Memorandum of Understanding with the University of Massachusetts Extension 4-H Program.

2. A BOARD MEMBER IN HIS/HER RELATIONS WITH UMASS EXTENSION 4-H STAFF SHOULD:

- Recognize and support the organizational chain of command of the Massachusetts 4-H program and work cooperatively with the 4-H representative to resolve issues.
- Consult with the appropriate 4-H staff prior to any action or statement which might significantly affect the Massachusetts 4-H Program or obligate UMass Extension.
- Keep sensitive information confidential, realizing that failure to do so may place a child, themselves, a fellow board member, volunteer or the Massachusetts 4-H Program at risk of liability and litigation.

As a 4-H Board Volunteer affiliated with the Massachusetts 4-H Program, I fully understand and agree to adhere to this Code of Conduct. I will do my best to ensure that the 4-H Board with which I am affiliated acts in accordance with its mission, by-laws and/or its memorandum of understanding, where applicable, with the Massachusetts 4-H Program. I further understand that violations of the 4-H Board Volunteer Code of Conduct will result in a review by Massachusetts 4-H Program staff and may result in my dismissal from the 4-H Board.

4-H Board Volunteer Signature

Date

Name of 4-H Board