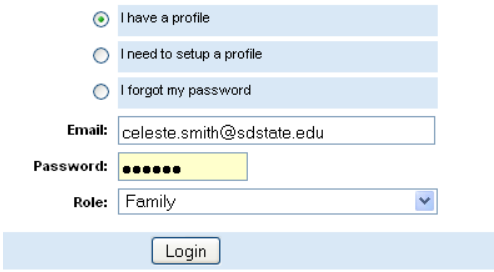

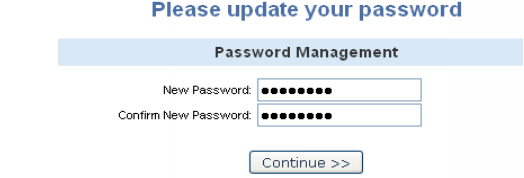
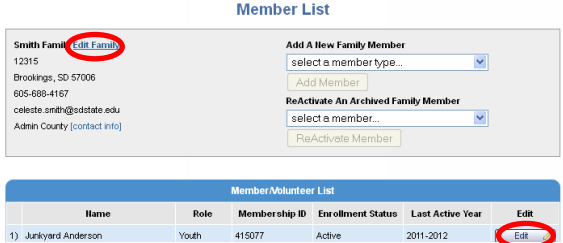

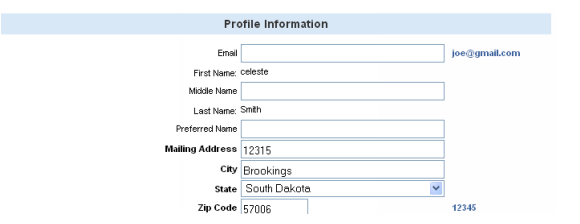
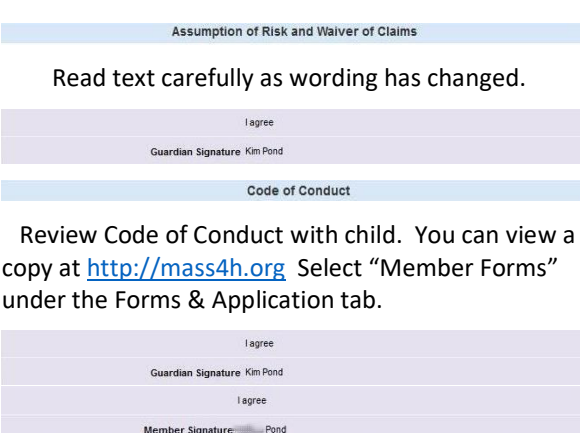
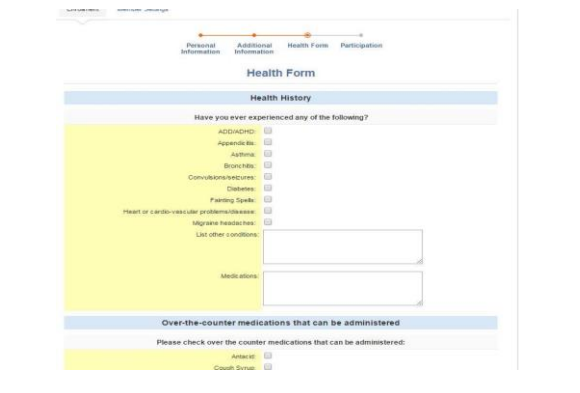
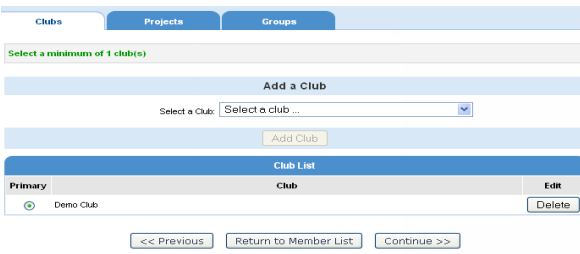


Re-Enrolling for the New Program Year through 4Honline

<ol style="list-style-type: none"> To log into 4HOnline copy and paste this link into your browser: http://ma.4honline.com. Remember, 4HOnline does not work well with Internet Explorer: use another browser if possible. You may also access 4honline directly from the 4-H website homepage by clicking the 4honline button. Important- you must use the family email address that you registered with the 4-H office. Enter your family email address. Important – you already have a profile. Select “I have a profile”. If you already have a password, enter it, then select “Family” as your role from the drop down menu and click “Login”, on the following screen select “Continue to Family”, and skip to step #11. 																					
<ol style="list-style-type: none"> If you do not have a password or have forgotten your password, select “I forgot my password” and click “Send My Password”. You will receive a password via email. Check your e-mail account for your temporary password. Once you receive your password, select “I have a profile”. Enter the temporary password from the e-mail message to the login page. Click “Login”. 																					
<ol style="list-style-type: none"> Once you log in, you will be prompted to create a new password. Enter a new password. Click “Continue” to go to your Family Member List. 																					
<ol style="list-style-type: none"> The Member List will show all of the youth members and adult volunteers in your family who were enrolled in the previous year. Click “Edit” next to the Inactive member you would like to re-enroll. To update your family information, click “Edit Family”. 	 <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6" style="background-color: #4F81BD; color: white; text-align: center;">Member/Volunteer List</th> </tr> <tr> <th style="width: 10%;"></th> <th style="width: 20%;">Name</th> <th style="width: 10%;">Role</th> <th style="width: 15%;">Membership ID</th> <th style="width: 15%;">Enrollment Status</th> <th style="width: 10%;">Last Active Year</th> <th style="width: 10%; text-align: center;">Edit</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>Junkyard Anderson</td> <td>Youth</td> <td>415077</td> <td>Active</td> <td>2011-2012</td> <td style="text-align: center;">Edit</td> </tr> </tbody> </table>	Member/Volunteer List							Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit	1)	Junkyard Anderson	Youth	415077	Active	2011-2012	Edit
Member/Volunteer List																					
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit															
1)	Junkyard Anderson	Youth	415077	Active	2011-2012	Edit															

<p>15. Scroll to the bottom of the record review page and click “Enroll for 20xx-20xx” box.</p>	 <p>Emergency Contact Email: Emergency Contact Relationship: dad 4-H County: Demo Second 4-H County: <input type="button" value="Enroll for 2012-2013"/></p>
<p>16. Update any personal information and click “Continue” at the bottom of the page.</p> <p>*Text messaging: This is optional and still in development. Check here to receive text messages via 4honline and choose your provider from the list.</p>	 <p>Profile Information Email: <input type="text" value="joe@gmail.com"/> First Name: celeste Middle Name: <input type="text"/> Last Name: Smith Preferred Name: <input type="text"/> Mailing Address: 12315 City: Brookings State: South Dakota Zip Code: 57006 12345</p>
<p>17. Read the Additional Information (Media Release, Code of Conduct, etc.) carefully as the information may have changed from last year. Review the Code of Conduct with your child.</p> <p>18. Check the consent box and then type the parent/guardian name in the signature box. This section will be locked for editing after the enrollment has been submitted.</p> <p>19. Click “Continue”.</p>	 <p>Assumption of Risk and Waiver of Claims Read text carefully as wording has changed. I agree Guardian Signature: Kim Pond</p> <p>Code of Conduct Review Code of Conduct with child. You can view a copy at http://mass4h.org Select “Member Forms” under the Forms & Application tab. I agree Guardian Signature: Kim Pond I agree Member Signature: Pond</p>
<p>20. This will bring you to the health page. You must complete this form; information has not carried over from the previous year.</p>	 <p>Health Form Health History Have you ever experienced any of the following? AGGRAVATED: <input type="checkbox"/> Appendicitis: <input type="checkbox"/> Asthma: <input type="checkbox"/> Bronchitis: <input type="checkbox"/> Convulsions/epilepsy: <input type="checkbox"/> Diabetes: <input type="checkbox"/> Fainting Spells: <input type="checkbox"/> Heart or cardio-vascular problems/disease: <input type="checkbox"/> Migraine headaches: <input type="checkbox"/> List other conditions: <input type="text"/> Medications: <input type="text"/> Over-the-counter medications that can be administered Please check over the counter medications that can be administered: Aspirin: <input type="checkbox"/> Cough Syrup: <input type="checkbox"/></p>
<p>21. Review and edit your Clubs. Only Clubs in which the member will participate in during the program year should be listed. If you child’s club is not listed contact your local office for assistance.</p> <p>22. Click “Continue”.</p>	 <p>Clubs Projects Groups Select a minimum of 1 club(s) Add a Club Select a Club: <input type="text" value="Select a club ..."/> <input type="button" value="Add Club"/> Club List Primary Club Edit Demo Club <input type="button" value="Delete"/> <input type="button" value="Previous"/> <input type="button" value="Return to Member List"/> <input type="button" value="Continue"/></p>

23. Review and edit/add 4-H Projects.
24. Click **“Submit Enrollment”**.

Note: Only projects in which the member will participate during the current year should be listed in the Projects tab. Previous year projects will remain on the Member’s enrollment history. **Remove any projects listed in which the member will no longer participate.**

***You will be taken to an invoice screen. Select **“Continue”**.

25. At invoice you may print for your records or click continue and submit.
26. To pay visit the bookstore at:
<https://umassextenionbookstore.com/products/87>

27. Your child’s enrollment cannot be accepted until payment is processed. You will receive email notification when the County has reviewed and accepted your enrollment. Your child is not enrolled in 4-H until you receive this notification from the county office.



UMass Extension is a unit of the Center for Agriculture, Food & the Environment in the College of Natural Sciences. UMass Extension is an equal opportunity provider & employer, United States Department of Agriculture cooperating. Contact your local UMass Extension office for information on disability accommodations or the UMass Director if you have concerns related to discrimination, 413-545-4800 or refer to www.extension.umass.edu/civilrights.