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| **PERSONAL INFORMATION** | |
| Name |  |
| Street Address |  |
| City |  |
| State |  |
| Zip Code |  |
| Phone Number |  |
| **OBJECTIVE** | |
|  | |
| **SKILLS & ACCOMPLISHMENTS** | |
| Skill 1 |  |
| Skill 2 |  |
| Skill 3 |  |
| Skill 4 |  |
| **EDUCATION** | |
| Name of School |  |
| City/state |  |
| Dates Attended |  |
| Present Class Level |  |
| Major Academic Interests |  |
| Outside Activities |  |
| School Activities |  |
| Honors, Awards or Recognition |  |
| **EMPLOYERS/ VOLUNTEER EXPERIENCE** (start with first job) | |
| **Company/Organization Name** |  |
| **City, State** |  |
| **Dates** |  |
| **Tasks Performed** |  |