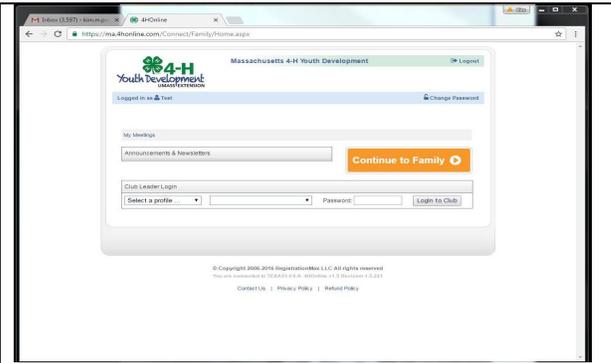
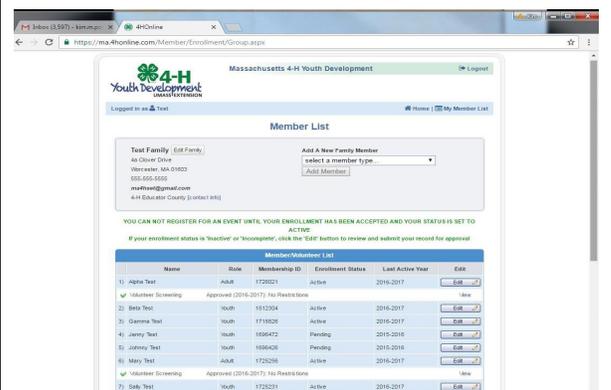


Adding Animals Projects through 4HOnline For Families with an Existing 4HOnline Account

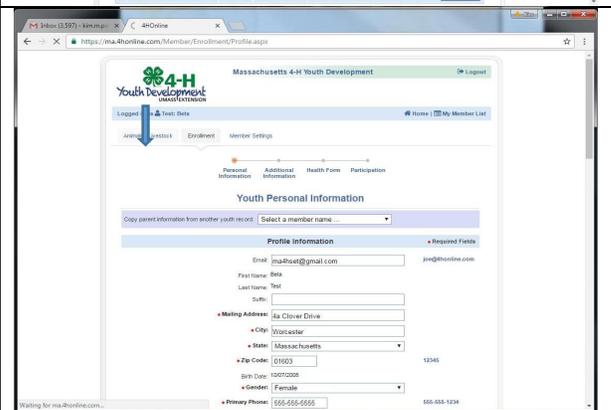
1. Log into 4HOnline: <http://ma.4honline.com>.
2. Use the family Login and password.
3. Select “Continue to Family”.



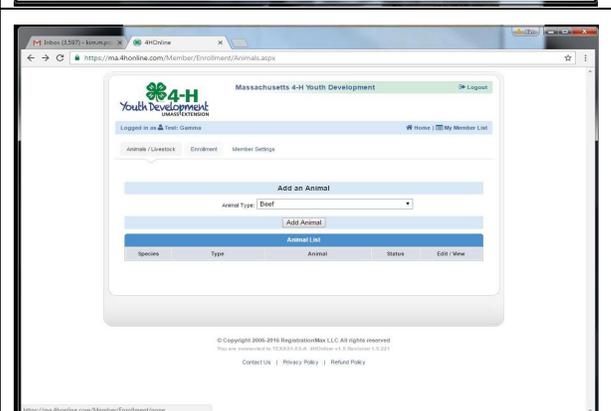
4. From the family member list select the youth member you are adding the animal project verification information for by clicking the edit button next to that member’s name.



5. Once on the Profile page you will notice a tab that says “Animals/Livestock”. Click that tab. (See the blue arrow in the screen shot)



6. Using the drop down menu in “Add an Animal” select the animal type to be added. *Note at this time we do not have all animals available.



7. Complete the fields.

Massachusetts 4-H Youth Development

Animal Information

Beef

Animal Name:

Birthdate: mm/dd/yyyy

Birth Weight: #.00-#.00

Beginning Weight: #.00-#.00

Beginning Weight Date: mm/dd/yyyy

Breed Type:

Breed: American White Park

Other Breed:

Breed Association Official ID (Deprecated):

Owned Or Leased:

Owner Name:

Owner Relationship To Member: 4-H Member showing the animal

Premier ID (Deprecated):

Rating Reevaluation Date (Deprecated):

8. For those adding a horse project verification there are three files for you to upload. The first two are there to show your project animal and it's marking(s) with a front view (headshot) and full side view. These two are required. There is also a place to upload the Coggins form.

Animal Uploads

Front View (Image/PDF file)

Full Side View (Image/PDF file)

Coggins (Image/PDF file)

Select Clear Select Clear Select Clear

Cancel Save

9. YOU MUST SELECT "Save" when you are done entering the information.

10. You can add additional animals at a later time.

Animal Reports - exports as a pdf document

Animal:

Report:

Animal Lists - exports as an excel document

Animal Type:

Export:

Add an Animal

Animal Type: Beef

Add Animal

Species	Type	Animal	Status	Edit / View
Horses	Horse	Jesse	Active	Edit / View
Horses	Horse	Walt	Active	Edit / View