



United States
Department of
Agriculture

National Institute
of Food
and Agriculture



BIOENERGY, CLIMATE,
AND ENVIRONMENT



FOOD PRODUCTION
AND SUSTAINABILITY



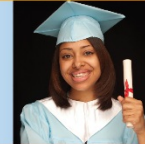
YOUTH, FAMILY,
AND COMMUNITY



FOOD SAFETY
AND NUTRITION



INTERNATIONAL
PROGRAMS



USDA NIFA

NATIONAL INSTITUTE OF FOOD AND AGRICULTURE



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ezFedGrants Update

Elizabeth Ley
NIFA eFG Project Lead



NIFA Programs in eFG

Evans-Allen (Section 1445)

McIntire-Stennis Cooperative Forestry Research Program

The Hatch Act of 1887 (Regular Research)

The Hatch Act of 1887 (Multistate Research Fund)

Expanded Food and Nutrition Education Program

Extension at 1890 Land-grant Colleges (Section 1444)

Joint Cooperative Extension Programs at 1862 Land-Grant Institutions and University of the District of Columbia

CES at 1862 Land-grant Institutions (Smith-Lever Special Needs)

Renewable Resources Extension Act Program



Who is using ezFedGrants?

- NIFA
- Animal Plant Health Inspection Service - APHIS
- Agricultural Marketing Service – AMS
- Foreign Agricultural Service – FAS
- Natural Resources Conservation Service – NRCS
- Office of Partnerships and Public Engagements - OPPE
- Forest Service – FS- will do a pilot in FY 2019



ezFedGrants use by USDA agencies



Completing Grant Award Activities – ezFedGrants & Other USDA Systems Quick Reference



Purpose

This document summarizes the activities external users (grant award applicants/recipients) complete when applying for grant awards and during/after a grant is awarded. The particular method or system used to complete an activity is determined by 1) the awarding agency and 2) the award terms.

This information is intended **only as a summary**. Please refer to information in the opportunity announcement or grant award documentation, or contact a USDA agency point of contact if you have questions about completing activities for a particular award.

If an agency **does not** use a particular function, the function may still be available to you in the ezFedGrants External Portal. For example, the claims function is always available in the ezFedGrants External Portal, but not all agencies accept claims through the ezFedGrants External Portal **and** not all claims can be submitted through the ezFedGrants External Portal. Therefore, it is important to understand how and where to submit claims, reports, etc. for each of your grant awards.

Glossary

The following vocabulary appears in the below table:

- **eFG:** Abbreviation for ezFedGrants.
- **Agreements:** Refers to grant award documents, also referred to as Notice of Award/NOA or Award Package, and including amended award documents.
- **Reimbursements:** Requests for refund of expenses previously incurred
- **Advance Payments:** Requests for funds in advance of incurring expenses
- **Combination Claims:** Requests for both Reimbursement and Advance Payment
- **Justifications:** Documents submitted after Advance Payments are disbursed to explain how the funds were used

Activities by Agency

This table only includes information for USDA agencies that are (or will soon be) using the ezFedGrants System, and will be updated as new ezFedGrants features are released, as agencies are onboarded, and as agencies modify processes.

Agency	View Opportunities	Submit Applications	Sign Agreements	View Agreements	Submit Reimbursements	Submit Advance Payments	Submit Combination Claims	Submit Justifications	Submit Financial Reports	Submit Performance Reports
APHIS	eFG	eFG	eFG	eFG	eFG	Email	Email	Email	eFG	eFG
NIFA	Grants.gov	Grants.gov	N/A	eFG	ASAP	N/A	N/A	N/A	eFG	REEport
FAS	eFG or Grants.gov	eFG or Grants.gov	eFG or Email	eFG or Grants.gov	eFG	Email	Email	Email	eFG	eFG
OPPE	Grants.gov	Grants.gov	eFG	eFG	eFG	Email	Email	Email	eFG	eFG
AMS	eFG or Grants.gov	eFG or Grants.gov	eFG	eFG	eFG	Email	Email	Email	eFG	eFG
NRCS	eFG or Grants.gov	eFG or Grants.gov	eFG	eFG	eFG	Email	Email	Email	eFG	eFG



What has **NOT** changed for NIFA recipients

- Applicants apply through Grants.gov
- Grantees utilize Treasury's ASAP system to draw funds (location code 01)
- Capacity reporting remains the same in REEport and in POW
- Competitive awards will not be managed in ezFedGrants until a later date



How to identify a NIFA eFG agreement

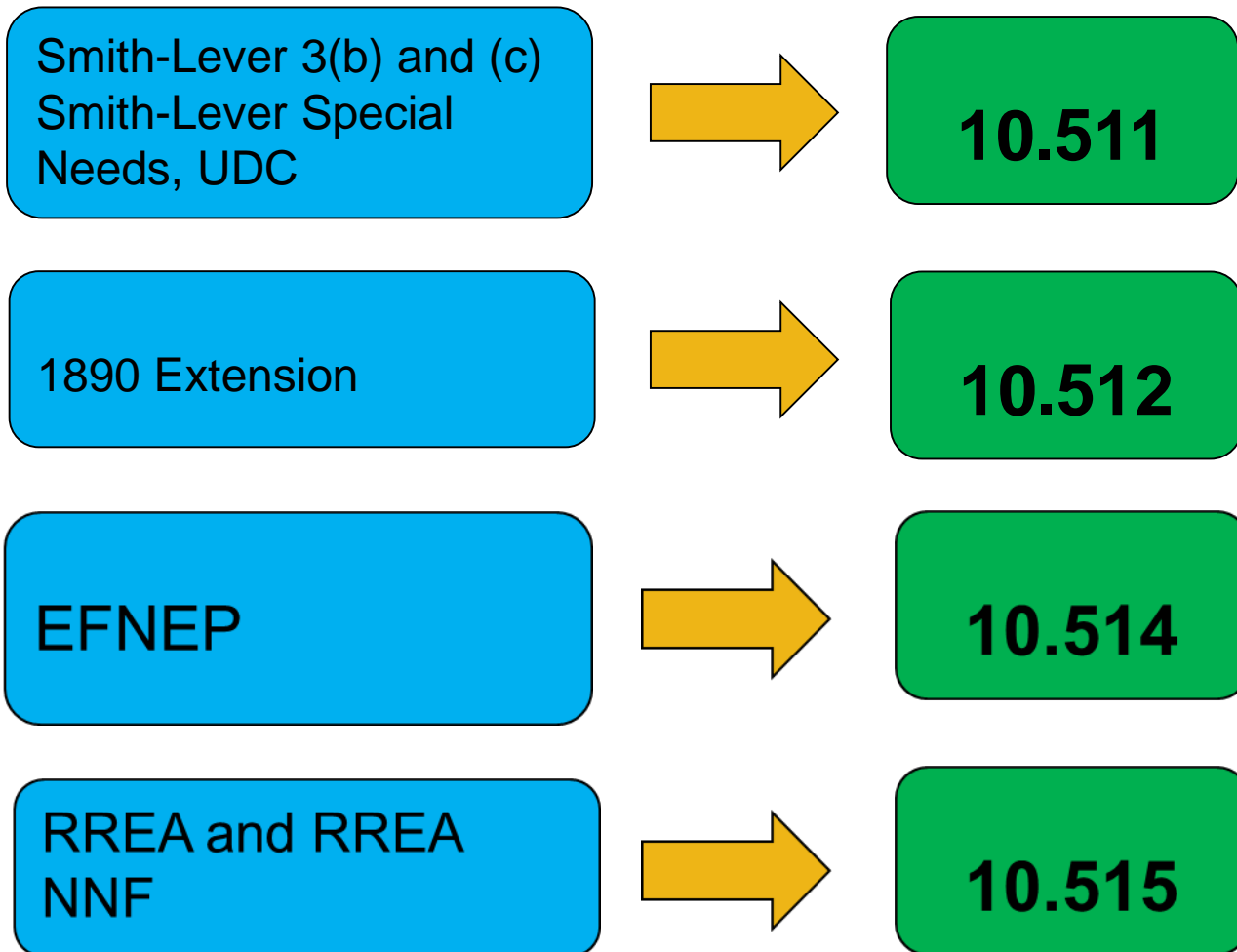
	eFG	Pre eFG capacity awards & and all competitive awards
Federal Award Identification Number (FAIN)	NI171444XXXXG003	2016-45100-00416
ASAP Account ID	171444XXXXG003050 201	451000041645100 16000
ASAP ALC/Region	12402200/01	12402200



What has changed

CFDA 10.500

Crosswalk





Transparency in the Portal

- Status of application
- Status of drawdowns
- Status of SF- 425 reports



Application Status

ezFedGrants

- Home
- Applications
- Opportunities
- Agreements
- Claims
- Reports
- Repayment Requests
- Panels

Home
Applications ¹⁶

Search Applications

Search Criteria

Application ID	<input type="text"/>	Funding Opportunity Number	<input type="text"/>
Desc. Title Of Applicant's Project	<input type="text"/>	Funding Opportunity Title	<input type="text"/>
Last Updated	<input type="text"/> - <input type="text"/>	Organization Name	<input type="text" value="Kansas State"/>
Created by	<input type="text"/>	Panel ID	<input type="text"/>
Grants.gov Tracking ID	<input type="text"/>	Review Status	<input type="text" value=""/>
		Status	<input type="text" value=""/>

Search Result

16 Results Found

Application ID	Grants.gov Tracking ID	Funding Opportunity Title	Funding Opportunity Number	Organization Name	Status	Last Updated	Created by
APP-3220	GRANT12483065	McIntire-Stenn	USDA-NIFA-10202-MSCFRXXX-18-0002	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	12/9/17 3:50 PM	Agent(USDA-FW-Grantor-Wor
APP-3218	GRANT12483071	Joint Cooperati	USDA-NIFA-10500-SLBCDXXX-18-0001	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	12/5/17 2:52 PM	Agent(USDA-FW-Grantor-Wor
APP-3217	GRANT12483074	Cooperative Ex	USDA-NIFA-10500-SLSNXXX-18-0001	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	12/4/17 2:34 PM	Agent(USDA-FW-Grantor-Wor
APP-2894	GRANT12474997	The Hatch Act	USDA-NIFA-10203-HFPXXXX-18-0001	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	11/17/17 1:41 PM	Agent(USDA-FW-Grantor-Wor
APP-2893	GRANT12475002	Expanded Foo	USDA-NIFA-10500-EFNEPXXX-18-0001	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	11/22/17 1:43 PM	Agent(USDA-FW-Grantor-Wor
APP-2892	GRANT12474996	Renewable Res	USDA-NIFA-10500-RREAFXXX-18-0001	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	11/17/17 9:51 AM	Agent(USDA-FW-Grantor-Wor
APP-2891	GRANT12474998	THE HATCH AC	USDA-NIFA-10203-HMFPXXX-18-0001	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	11/27/17 3:14 PM	Agent(USDA-FW-Grantor-Wor
APP-2230	GRANT12455424	Capacity and Ir	USDA-NIFA-10207-AHDRXXX-17-0001	KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES	Approved	8/4/17 10:41 AM	Agent(USDA-FW-Grantor-Wor



Drawdown Status – Agreements

▼ Budget Overview

Total Federal Award Amount	\$5,646,137.00
ASAP Authorized Amount	\$5,646,137.00
Disbursed Amount	\$4,207,539.46
Remaining Amount	\$1,438,597.54

▶ Claims Overview

▶ Amendments Overview



SF- 425 submissions - Reports

USDA ezFedGrants

Home Reports

Search Reports

- Home
- Applications
- Opportunities
- Agreements
- Claims
- Reports
- Repayment Requests
- Panels

Search Criteria

Report ID:	<input type="text"/>	Period:	<input type="text"/>
FAIN:	<input type="text"/>	Report Fiscal Year:	<input type="text"/>
Report Type:	<input type="text"/>	Employee Responsible:	<input type="text"/>
Recipient Contact Name:	<input type="text"/>	Organization Name:	<input type="text" value="Michigan"/>
Last Updated:	<input type="text"/> - <input type="text"/>	Status:	<input type="text"/>
Due Date:	<input type="text"/> - <input type="text"/>		

Search Results

9 Results Found

Report ID	Due Date	FAIN	Report Fiscal Year	Status	Organization Name	Recipient Contact Name	Last Updated	Date Created
NI17AHDRXXXG050-FI-Annual-17	12/29/17	NI17AHDRXXXG050	2017	Submitted to AGMO	MICHIGAN STATE UNIVERSITY		12/27/17	10/1/17
NI17HMFPXXXG003-FI-Annual-17	12/29/17	NI17HMFPXXXG003	2017	Submitted to AGMO	MICHIGAN STATE UNIVERSITY		12/18/17	10/1/17
NI17RREAFXXXG013-FI-Annual-17	12/29/17	NI17RREAFXXXG013	2017	Submitted to AGMO	MICHIGAN STATE UNIVERSITY		12/12/17	10/1/17
NI17HFPXXXG051-FI-Annual-17	12/29/17	NI17HFPXXXG051	2017	Submitted to AGMO	MICHIGAN STATE UNIVERSITY		12/18/17	10/1/17
NI17SLBXXXG033-FI-Annual-17	12/29/17	NI17SLBXXXG033	2017	Submitted to AGMO	MICHIGAN STATE UNIVERSITY		12/12/17	10/1/17
NI17MSCFRXXXG066-FI-Annual-17	12/29/17	NI17MSCFRXXXG066	2017	Submitted to AGMO	MICHIGAN STATE UNIVERSITY		12/13/17	10/1/17
NI17EFNEPXXXG033-FI-Annual-17	12/29/17	NI17EFNEPXXXG033	2017	Submitted to AGMO	MICHIGAN STATE UNIVERSITY		12/27/17	10/1/17



SF-425 statuses

Recipient processing	NIFA processing
Not Started	Submitted
Draft	Submitted to AGMO
Draft Pending Signature	Returned to Agency Reviewer
Returned by Certifying Official	
Acceptance Pending Edits	Accepted

https://www.nfc.usda.gov/FSS/Training/Online/ezFedGrants/Resources/JA-EP_Recipient_Report_Submission.pdf



SF-425 Key Dates

What	When
Annual & Final templates available in eFG	Oct. 1, 2018
SF-425 Reports due	Dec. 29, 2018
ASAP accounts suspended for end of month reconciliation	Dec. 24, 2018
ASAP accounts locked for expired agreements	Dec. 29, 2018



Financial Report (NI17RREAFXXXG022-FI-Annual-17)

Status: Accepted

SF-425

Signature

Attachments

Comments

Financial Report SF-425

1. Federal Agency and Organizational Element to Which Report is Submitted:

USDA NIFA

2. Federal Grant or Other Identifying Number Assigned by Federal Agency:
(To report multiple grants, use FFR Attachment)

NI17RREAFXXXG022

3. Recipient Organization (Name and complete address including Zip code):

Name:

UNIVERSITY OF GUAM UOG

Number & Street:

UNIVERSITY OF GUAM



If you have a question

Type of question	Resource
Access to eFG	OCFO help desk / OCFO job library
Navigation in the system	OCFO help desk / OCFO job library
NIFA specific agreements	Grants Specialist named on NOA
Other USDA agency's agreements	OCFO help desk, USDA agency contact



ezFedGrants Client Page

Access for
EXTERNAL
USERS

The screenshot shows the ezFedGrants Client Services page. At the top right, the 'Subscribe' link is circled in red. A red arrow points from the top right of the slide to this link. Below the navigation bar, the 'Training' icon (a graduation cap) is also circled in red, with a red arrow pointing from the 'Access for EXTERNAL USERS' text to it. The page content includes a 'Launch ezFedGrants' button, contact information for various agencies, and a calendar for April 2018.

SU	MO	TU	WE	TH	FR	SA
		2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21						

www.nfc.usda.gov/ezfedgrants



Customer Support

What do you do when you have an issue with ezFedGrants?

Contact Information

For assistance using the ezFedGrants Portal, please contact
ezFedGrants@cfo.usda.gov.

For questions about specific awards, agreements, or policies, please contact
the relevant Agency:

- › AMS: ezFedGrants.AMSHelpDesk@ams.usda.gov
- › APHIS: ezFedGrants.helpdesk@aphis.usda.gov
- › FAS: GrantorHelpDesk@fas.usda.gov
- › NIFA: electronic@nifa.usda.gov
- › OAO: OASDVFR@osec.usda.gov
- › Other Agencies: ezFedGrants@cfo.usda.gov

www.nfc.usda.gov/ezfedgrants



Applicant/Recipient Training Provided by USDA/OCFO

- Training materials
 - Library of job aids, FAQs, external user guides offered on the USDA website at www.nfc.usda.gov/ezfedgrants
 - Continuously updated with more information and help guides
- Live training
 - Periodic training to customers via webinar
 - Check the website for upcoming training sessions
 - Nov 6 - eFG Recipient Training
 - Nov 7 - eFG Recipient Training

